

# Employment Opportunity

## General Information:

<b>Job Title / Department:</b>	Manager / Food Industry
<b>Period:</b>	1 year (maternity leave substitute)
<b>Preferred:</b>	English fluency
<b>Location:</b>	European Chamber of Commerce in Korea, Seoul Office
<b>Posting Date:</b>	2020.01.06
<b>Application Deadline:</b>	2020.01.12

The European Chamber of Commerce in Korea (ECCK) is a distinguished association of European Companies operating in or related to Korea. Pursuing a career at the ECCK involves working in a multicultural environment, with the possibility to network with valuable business makers and government officials from Korea and Europe. The challenging tasks and duties will reveal as an opportunity to develop your career in an innovative, modern-working environment.

## Job Description & Requirement

### Job Description

- » Monitor the latest industry regulation and news
- » Arrange in the general management of the committee
- » Conduct research on various topics related to Food industry
- » Handling Committees in charge: Food / Beer, Wine & Spirits / Kitchen&Home Appliances
  - Arrange meetings for committees
  - Take charge of the cooperation and advocating
  - Gather opinions from members and prepare position papers
  - Arrange meeting with Korean government and EU embassies

### Requirement

- » Minimum 2-3 years of experience in Food related industry;
- » Language: Korean - Native and English - Fluent (both oral and written);
- » Good research & analytical skills and capacity to summarize relevant information;
- » Excellent writing and communication skills;
- » Outstanding writing and communication skills;
- » Proficiency in using MS Office and Han soft;
- » Organised, proactive, and self-confident

## Application Procedure:

Please send your application by email to [hyunsung.rhee@ecck.eu](mailto:hyunsung.rhee@ecck.eu) by ( 2020.01.12 )

Application should be submitted in a single file & include the followings:

- » **CV and Cover letter in English & Korean** (max. 1 page each)
- » **Convert the 4 documents indicated above into 1 PDF file for the submission**
- » **Email Subject: 2020 Food Industry\_Name**

Late or incomplete applications will not be considered.